



Organization Level Accounting

A/P Detail By Vendor

Open Accounts Receivable (A/R)

Multi-View of Orders & Check Printing

Open Accounts Payable (A/P)

A/P History For An Individual Vendor

Site Maintenance



**ORGANIZATION ACCOUNTING**



Print Receiver

Create A New Entry

Enter Order ID:

Go To Member

Date Revised

Approved To Pay:

Order ID:   
 Entry Date:   
 Delivery Date:   
 Bal. Due Date:

**Order Type**  
 Purchase Order - A/P (Expense)  
 Invoice - A/R (Income)

Vendor#:   
 Vendors Inv#:

**Option**  
 View Order  
 View Transactions

Terms:

**Company Address:**  
 ABC Youth Sports  
 100 Main Street  
 Our Town USA, CA 99999  
 Phone: Your Phone

**Their Address(Payable To):**  
 Snack Bar Snack Bar  
 100 Main Street  
 Our Town USA, CA 99999

**Notes:**  
 Purchases for week-ends game

Trans Type	Description	Unit Price	Qty	Ext Price	Qty Rcvd
SNKBPUR	Snack Bar Purchases - Ralph's	\$135.07	1	\$135.07	0
SNKBPUR	Snack Bar Purchases - Costco	\$227.63	1	\$227.63	0
		\$0.00	1	\$0.00	0

Record:  of 3

Trans Type	Payment Description	Unit Amt	Qty	Ext Amt
Check Form SNKBPURP	Snack Bar Purchases Payment - Cash	\$362.70	1	\$362.70
Check Form		\$0.00	1	\$0.00

Record:  of 2

**Bal. SubTotal:** \$362.70  
**Tax:** \$0.00  
**Shipping:** \$0.00  
**Order Total :** \$362.70  
**Total Payments:** \$362.70  
**Balance Due:** \$0.00



**ORGANIZATION ACCOUNTING**



Print Receiver

Create A New Entry

Enter Order ID:

Go To Member

Date Revised

Approved To Pay:

Order ID:   
 Entry Date:   
 Delivery Date:   
 Bal. Due Date:

**Order Type**

- Purchase Order - A/P (Expense)
- Invoice - A/R (Income)

Member#:

Vendors Inv#:

**Option**

- View Order
- View Transactions

Terms:

**Company Address:**

ABC Youth Sports  
 100 Main Street  
 Our Town USA, CA 99999  
 Phone: Your Phone

**Their Address:**

Snack Bar Snack Bar  
 100 Main Street  
 Our Town USA, CA 99999

**Notes:**

Snack Bar Sales

Trans Type	Description	Unit Price	Qty	Ext Price	Qty Rcvd
SNKB	Snack Bar Sales - Total Sales for Week ending 6/15/2002	\$736.60	1	\$736.60	0
SNKB	Snack Bar Sales - Money taken from till to purchase extra hot dogs	(\$15.63)	1	(\$15.63)	0
*		\$0.00	1	\$0.00	0

Record:  of 2

Trans Type	Payment Description	Unit Amt	Qty	Ext Amt
Check Form SNKBP	Snack Bar Cash Received for Sales on 6/15/2002	\$720.97	1	\$720.97
Check Form		\$0.00	1	\$0.00

Record:  of 2

<b>Bal. SubTotal:</b>	\$720.97
<b>Tax:</b>	\$0.00
<b>Shipping:</b>	\$0.00
<b>Order Total :</b>	\$720.97
<b>Total Payments:</b>	\$720.97
<b>Balance Due:</b>	\$0.00

Form View

## Multi-View Of Orders

All Orders That Meet The Selected Criteria Will Be Displayed

**Category**

- Company Accounting
- Team Accounting

Compatible with Staples Checks - Item# L-MP12B

Member#:

Starting Trans Date:

Ending Trans Date:

Our Check Number:

Invoice Number:

Order Amount:

Starting Due Date:

Ending Due Date:

Re-Print Checks From Last Check Run

**OrderType**

- Income Orders
- Expense Orders
- Both

Print Checks For Orders Approved For Payment

**ActiveType**

- Only Active Transactions
- Active & Inactive Transactions

- Orders With Balances Greater Than Zero
- Orders Approved To Pay On Next Check Run

	Order#	Entry Date/ Due Date	Vendor/Member	Approved To Pay	Invoice#	Order Total/ Balance Due	OrderType	Notes
Zoom	3	06/15/2002	Snack Bar Snack Bar	<input type="checkbox"/>		\$362.70	Expense	Purchases for week-ends game
		07/15/2002	100 Main Street			\$0.00		
Zoom	4	06/15/2002	Snack Bar Snack Bar	<input type="checkbox"/>		\$720.97	Income	Snack Bar Sales
		06/15/2002	100 Main Street			\$0.00		

# Of Checks Approved To Pay : 0      Total Due: \$0.00      Total Amt: \$1,083.67

Record:  1 of 2

Form View



# Site Maintenance



Site Maps Report

Game Site Listing

Enter Site:    
 Site ID:

Name/Description:    
 Address:    
 City, State Zip:    
 Phone:

Scheduling | Site Map | Notes

Week Days This Site Is Available						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1st Game Start Time:						8:30 AM
Last Game End Time:						9:00 PM

Calendar

Scheduling Exceptions				
Game Date	Site Available This Date?	First Game Start Time	Last Game End Time	
06/29/2002	<input type="checkbox"/>			
07/06/2002	<input checked="" type="checkbox"/>	8:30 AM	11:00 AM	
▶ 07/06/2002	<input checked="" type="checkbox"/>	1:00 PM	9:00 PM	
*	<input checked="" type="checkbox"/>			

Record:       of 3

Phone# for site

NUM



# Site Maintenance



Site Maps Report

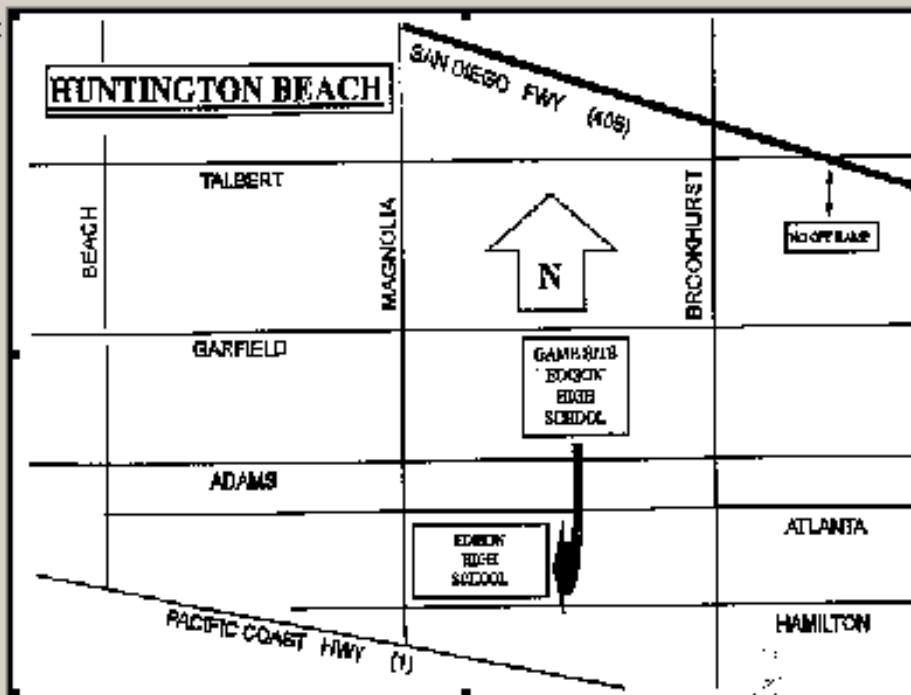
Game Site Listing

Enter Site:   
Site ID:

Name/Description: Huntington Beach High School - Field# 1  
Address: 1901 Main Street  
City, State Zip: Huntington Beach, CA 99999  
Phone: 999-999-9999

Scheduling Site Map Notes

Map To Site:



Paste a map into this area.



# Site Maintenance



Site Maps Report

Game Site Listing

Enter Site:

Site ID:

<b>Name/Description:</b>	Huntington Beach High School - Field# 1
<b>Address:</b>	1901 Main Street
<b>City, State Zip:</b>	Huntington Beach, CA 99999
<b>Phone:</b>	999-999-9999

Scheduling Site Map Notes

## Notes

>>>>>>>No Dogs Allowed At This Field<<<<<<<

Phone# for site

NUM

